



Board of Education Notice of Meeting & Agenda
BOARD OF EDUCATION REGULAR MEETING

Board Room, 215 S. EAGLE STREET, Oshkosh, WI

WEDNESDAY, MAY 22, 2019

6:00 P.M.

Upon request to the superintendent, submitted 24 hours in advance, the district shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

If accommodations are required, please provide 24-hour notice by calling 424-0120.

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [§19.84(2) Wis. Stats.]

❖ **ROLL CALL - Verification of Quorum**

❖ **PLEDGE OF ALLEGIANCE – READ ELEMENTARY SCHOOL –**

❖ **BOARD/ADMINISTRATIVE REPORTS**

1. Board President's Report
2. Superintendent's Report
 - A. Superintendent's Good News Report
 - B. Superintendent's Calendar
 - C. District Administrators' Supplemental Reports (if any)
 - D. Listening Session Report from May 8, 2019
3. Other Reports (Committee chairs will notify Board President if they have a report to give)

❖ **NON-AGENDA RELATED PUBLIC FORUM**

❖ **AGENDA RELATED PUBLIC FORUM**

❖ **WORKSHOP✓ Lead Presenter**

1. Facilities Planning: Smith Elementary School✓Executive Team

❖ **CONSENT RESOLUTION AGENDA**

For the consent agenda, the board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a board member wants to discuss any item, it will be pulled out of the consent agenda and will be voted on separately.

The Board will consider approval of:

1. Minutes of April 22, 2019 – Board Re-Organization & Special Meeting
2. Minutes of April 24, 2019 – Regular Board Meeting
3. Minutes of April 24, 2019 – Executive Session – Regular Board Meeting
4. Minutes of April 25, 2019 – Special Board Meeting
5. Minutes of May 8, 2019 – Regular Board Meeting
6. Minutes of May 8, 2019 – Executive Session - Regular Board Meeting
7. Minutes of May 13, 2019 – Special Board Meeting
8. Bills Payable
9. Personnel
 - A. Appointments, Resignations, and Salaries
10. 2019-2020 Curriculum Adoptions
11. 2019-2020 Board Meeting Calendar
12. Certification of High School Graduates

NOTICE OF MEETING & AGENDA

OASD – BOARD OF EDUCATION

05/22/19

- 13. Extended Contracts
- 14. Early Learning Partnership Agreements
- 15. Fox Valley Technical College – Riverside Contract for 2019-2020
- 16. 2019-2020 School Meal Prices
- 17. Extended School Year and Special Education Co-Taught Staffing
- 18. Issuing School Apparel and Equipment

❖ **INDIVIDUALLY CONSIDERED RESOLUTION(S)**

❖ **REQUEST FOR FUTURE AGENDA ITEMS**

❖ **ANNOUNCEMENTS**

❖ **ADJOURN TO EXECUTIVE SESSION**

❖ **EXECUTIVE SESSION**

- 1. Considering the Disciplinary Data of Specific Persons [§19.85(1)(f) Wis. Stats.]
 - A. Review Expulsion Recommendation from Expulsion Hearing Officer For a Middle School Student Who Engaged In Conduct While at School or While Under The Supervision Of A School Authority Which Endangered The Property, Health Or Safety Of Others; and Engaged in Conduct Constituting Repeated Refusal or Neglect to Obey the Rules [§120.13 (1) (c) (e) Wis. Stats.]

❖ **ADJOURN**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the second regular Board meeting of the month as indicated in the agenda. Also, an informal listening session with the Board and administrative representatives is held prior to the first regular Board meeting of the month.

STAFF REPORT - EXECUTIVE SUMMARY

SUBJECT: Facility Planning: Smith Elementary School

Presenter(s): Executive Team and Jim Fochs, Director of Buildings & Grounds

I. Overall Content/Purpose of Presentation: The purpose of the presentation is to discuss facility planning especially as it relates to Smith Elementary School.

II. Board Motion Needed (if any): No Board motion is needed at this time.

III. Major Points in this Report:

- A. The District has partnered with Bray Architects to conduct the Facility Study and subsequent cost analysis.
- B. The presentation will outline that Smith Elementary School has several immediate maintenance needs that total a minimum of \$3.7 million.
- C. Smith Elementary School has the District's smallest school enrollment which is also declining.
- D. The presentation outlines the alternatives from repairing to closing. If the decision is made to close Smith Elementary School, the presentation outlines the opportunities for students and initial suggestions for the building.

IV. Impact on District Goals:

Core Beliefs: *We believe that our public schools are central to our community's success. We believe public schools develop relationships within our community and build beneficial partnerships. We believe that our students deserve the highest quality staff so that they become critical, creative, and life-long learners. We believe our schools are a place where ideas and dreams are fostered and students persevere when challenged. We are committed to:*

- *Seeking stakeholder feedback to create a sustainable, quality education*
- *Supporting and celebrating innovation*
- *Providing all students with opportunities to reach their full potential*
- *Providing rigorous and relevant instruction that is engaging, self-paced, individualized and purposefully assessed*
- *Providing and using technology that serves our students*
- *Fostering a school system where honesty, integrity, acceptance, and respect is given to all stakeholders*
- *Creating a safe learning environment where all staff take responsibility for the social, emotional, and academic achievement of their students*
- *Honoring the past while preparing students for the world into which they will be graduating*

Vision Statement: *We envision the Oshkosh Area School District partnering with community and families. Our district will be a place where collaboration improves student learning to develop students to their full potential through a broad array of opportunities; where all educators accept responsibility for the social, emotional, and academic well-being of students; and where all students become problem-solving, independent, life-long learners who contribute to society.*

Mission Statement: *The mission of the Oshkosh Area School District is to create citizens who are critical, creative thinkers, responsible in their actions, and committed to learning for life by working together with families and communities.*

Aligns with Strategic Plan Goal

☒ Yes ☐ No

If Yes, Goal # G4C – Conduct a facility capacity study/audit.

V. Budget/Financial Impact

Costs:	Year 1	Year 2	Year 3
Salary/Benefits			
Other			
Less: New revenues or cost reductions applicable to program			
Net Budget Impact			

Reviewed by District Business Office

☒ Yes ☐ No

☐ Fits into budget

☐ Does not fit into budget

Explain: _____

Does Board of Education action require an addition, deletion or change to policies? ☐ Yes ☒ No

If Yes, what action is needed? _____

VI. Primary Contact for More Information:

Name: Sue Schnorr, Executive Director of Business Services **Phone:** (920) 424-0122

Facilities Planning: Smith Elementary

May 22, 2019



Background: Overview of Facilities Study

- OASD partnered with Bray Associates Architects to conduct an extensive analysis of the District's facilities.
 - **Phase I:** Facilities Study completed in 2017 ([Facility Condition Assessment / Facilities Study](#) and [Budget](#))
 - **Phase II:** Enrollment Projection Study completed in 2018 by the University of Wisconsin Applied Population Lab
 - **Phase III:** Capital Improvements Cost Analysis completed in 2018
 - **Phase IV (ongoing):** Determine the next steps related to the Facilities Study and planning for and investing in the future. District leaders continue to review the results of the 2019 Strategic Plan Community Survey and Focus Groups to determine if/how community members prioritized facility needs within the District.



Background: Key Findings of Facilities Study

- OASD buildings are in need of significant attention
- While well maintained, OASD buildings are very old
- To ensure that the buildings continue to meet the needs of students and the Oshkosh community, a strategic approach to facilities planning is needed
- The Capital Improvements Cost Analysis focuses only on fixing current facility needs within the District, such as walls, doors, sidewalks, ADA concerns, etc.
 - It does **not** take into consideration the educational use and need of a facility or future costs associated with maintaining facilities due to age
 - A summary document was created to better understand the current state of each OASD building



Background: Strategic Approach to Facilities

- Age of OASD Buildings + Changing Needs of Population = Difficult Decisions
 - Strategic approach is required
 - Decisions will have a significant impact on the future of the District and community
 - Forward planning focuses on ensuring the success of generations of students



Immediate Needs: Smith Elementary School

- Built in 1895
- Proactive monitoring and repairs have extended the life of the 124-year-old building
- Repairs and temporary fixes can only do so much
- We are now facing extensive needs that must be addressed immediately



Maintenance Needs: Smith Elementary School

- **Immediate Needs**

- Replace original building roof - \$414,000
- Correct foundation water infiltration into occupied spaces
- Replace masonry block completely gone from foundation due to moisture infiltration
- Eliminate standing water in former coal bins adjacent to the mechanical space

- **Short and Long-term Needs**

- Exterior envelope/tuck pointing - \$483,000
- Replace galvanized domestic water piping - \$135,000
- Replace electrical panels in existing building (currently at the end of life) - \$65,000
- Replace dated/failing plumbing fixtures (toilets, urinals, sinks, faucets) - \$540,000
- Install backup generators
- Update sanitary system (piping) - \$21,000
- Replace classroom/common areas floors (original construction is buckling) - \$426,000
- Replace Interior doors/ceilings - \$356,000
- Replace building-wide windows
- Install air conditioning or purge fans
- Continue mold remediation due to moisture entering through the foundation wall



Future Planning: Smith Elementary Enrollment

Grade	2014-15	2015-16	2016-17	2017-18	2018-19
K	26	27	19	39	21
1	35	35	22	18	36
2	24	24	38	23	17
3	33	34	21	40	22
4	37	37	34	20	42
5	22	20	35	34	22
Total	180	177	169	174	162

- Declining enrollment
- Smallest school in the OASD
- Overflow site for schools that are over capacity

Future Planning: Benefits of Larger Enrollment

- 3 to 4 track schools provide ultimate educational efficiency and opportunities
 - Allows for flexibility in student placement
 - Music, Art and Physical Education Specialists available in school for the full day, allow for additional flexibility in scheduling
 - Comprehensive academic services allow for an inclusionary model for students
 - Special Education Teachers and Instructional Support Teachers available full-time in the building to meet the needs of students and staff throughout the day
 - Additional supports such as Behavioral and Technology Support will be increased
- Teachers are able to collaborate and co-plan with a grade level teacher team



Potential Solutions: Smith Elementary School

- Inaction is not an option
- Difficult decision that must also fit into the larger set of decisions about the future of the OASD
- **Option 1:** Fix/replace Roof and Continue Ongoing Maintenance Repairs (\$400,000+ roof project and a minimum \$3.3 million in capital maintenance needs)
 - NOTE: Does not address the educational needs of current and future students
- **Option 2:** Close Smith Elementary School



Option 1: Fix Building Needs

- Fix/replace roof (estimated \$400,000+) and continue ongoing maintenance repairs (minimum \$3.3 million in capital maintenance needs)
 - NOTE: Does not address the educational needs of current and future students



Current Building Needs



Failed Original
Building Soffit
System

Current Building Needs (continued)



Moisture
Damage to
Mechanical
Room Ceiling

Current Building Needs (continued)



Foundation
Water Infiltration

Current Building Needs (continued)



Basement
Masonry Wall
Water Damage

Current Building Needs (continued)



Evidence of
Water Infiltration
into a Classroom

Current Building Needs (continued)



Evidence of
Water Infiltration
Behind Paint in
South Stairwell

Option 2: Close Smith Elementary School

- **Option 2A*:** Divide and transfer Smith students to Jefferson Elementary and Shapiro STEM Academy
- **Option 2B*:** Transfer all Smith students to Shapiro STEM Academy
- **Option 2C*:** Transfer all Smith students to Jefferson Elementary School

** Return internal transfer students to school of attendance*

NOTE: Out Of Attendance Area (OOAA) Enrollment - The Oshkosh Area School District allows parents of resident students to request attendance at a school other than their home school in the District via the Out Of Attendance Area (OOAA) enrollment process. All requests are handled administratively following District policy. Families are able to complete the OOAA request process at any time. The District will be reviewing all OOAA requests in August 2019. Additional information will be provided to families that requested OOAA at that time. Visit the [OASD Enrollment](#) webpage for more information.



Option 2A: Students to Jefferson and Shapiro

- **Option 2A:** Divide and transfer Smith students to Jefferson Elementary and Shapiro STEM Academy
- **Advantages:**
 - Combined enrollment numbers at both schools could possibly create a more ideal situation by providing efficiencies for a two-track school at both sites
- **Disadvantages:**
 - Separates students and divides a neighborhood
 - Impacts two schools, Jefferson Elementary School and Shapiro STEM Academy
 - Attendance area boundaries would need to be revised
 - Open concept will result in a louder school environment with more students
 - Additional costs incurred by installing more dividers in classroom spaces
 - Using an older OASD school facility that may require future building maintenance and disrupt students a second time while in elementary school (NOTE: Shapiro STEM Academy was built in 1970)
 - Space for Early Childhood and 4K classrooms would need to be created, with limited to no current availability in the District



Option 2B: Students to Shapiro

- **Option 2B:** Transfer all Smith students to Shapiro STEM Academy
- **Advantages:**
 - Smith students and families remain together
 - Open concept allows for rooms to be shifted based on the number of students
- **Disadvantages:**
 - Open concept will result in a louder school environment with more students
 - Additional costs incurred by installing more dividers in classroom spaces
 - Using an older OASD school facility may require future building maintenance and disrupt students a second time while in elementary school (NOTE: Shapiro STEM Academy was built in 1970)
 - Space for Early Childhood and 4K classrooms would need to be shifted

Option 2C: Students to Jefferson

- **Option 2C:** Transfer all Smith students to Jefferson Elementary
- **Advantages:**
 - Smith students and families remain together
 - Smith students remain within walking distance to school
 - A newer OASD school facility can be used to its full potential (NOTE: Jefferson Elementary was built in 2000)
 - Combined enrollment numbers will create a more ideal situation and efficiencies for a two-track school, and will allow for improved ABC scheduling
- **Disadvantages:**
 - Increased traffic and limited parking areas
 - Space for Early Childhood and 4K classrooms would need to be shifted

OASD Recommendation

- **Recommendation:** Option 2C: Transfer all students from Smith Elementary to Jefferson Elementary
- **Advantages:**
 - Smith students and families remain together
 - Smith students remain within walking distance to school
 - A newer OASD school facility can be used to its full potential (NOTE: Jefferson Elementary was built in 2000)
 - Combined enrollment numbers will create a more ideal situation and efficiencies for a two-track school, and will allow for improved ABC scheduling
- **Solutions to Potential Barriers:**
 - Create staff parking lot to reduce street parking congestion during drop-off/pick-up
 - Relocate current bus parking area to reduce congestion during drop-off/pick-up
 - Relocate Early Childhood and 4K Classrooms to other identified areas in the District



Option 2: Close Smith - Immediate Cost Savings

- Anticipated (approximate) Cost Savings:
 - Personnel savings \$395,000
 - Utilities \$ 20,000
 - **Minimum Annual Cost Savings \$415,000**
- Additional Potential Cost Savings
 - Mileage for itinerant personnel
 - \$3.3 million for capital maintenance needs (as identified in the 2017 OASD Facilities Study)
 - \$70,000 (approximately) in material costs savings - existing boilers, pumps, and frequency drives could be repurposed at Jefferson Elementary School



Option 2: Close Smith - Initial Building Options

- Sell the entire building
 - NOTE: If property is sold, proceeds “shall be expended for the purpose of providing additional public school playground space in said city”
- Explore options for continuing to use the 1996 addition of the gym and two classrooms for other purposes / District needs
- Continue to explore additional options

Final Thoughts

- Opportunity to move strategically in a direction that the Oshkosh community has said is important (community feedback received through 2019 OASD strategic planning process) and that supports the 2017 OASD Facilities Study
- Opportunity to better utilize another District building, specifically using Jefferson Elementary School to its fullest capacity

Next Steps and Resources

- **Next Steps**

- Continue to share this information with all stakeholders and engage in a comprehensive communication plan based on the Board's decision

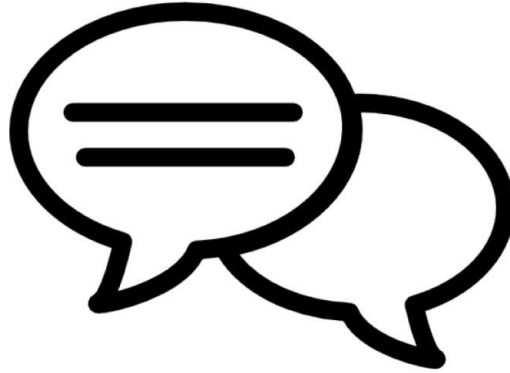
- **Information Sessions for Families and Community Members (NOTE: Families and community members are invited to attend any session that works best for them)**

- Thursday, May 23 at 6 p.m. at Smith Elementary School
- Tuesday, May 28 at 6 p.m. at Jefferson Elementary School
- Wednesday, May 29 at 6 p.m. at Shapiro STEM Academy

- **[Frequently Asked Questions \(FAQ\) Document](#)**

- NOTE: To be updated with the latest information as/if needed





Questions & Conversation

OASD CONTACT(S)

Sue Schnorr, OASD Executive Director of Business Services - 920.424.0122

Jim Fochs, OASD Director of Buildings and Grounds - 920.424.4039